

<b>Notification of a data breach</b> <i>After reviewing the facts, further steps will be taken if necessary and the notifier will be contacted.</i>	
<b>Notifier's information</b>	
<b>Name</b>	<b>Telephone</b>
<b>Business unit</b>	<b>Date</b>
<b>Information regarding the incident</b>	
<b>Type of incident (brief description)</b>	
<b>Category</b>	
<b>Time of occurrence</b>	<b>Time of discovery</b>
<b>Which kind of data are concerned?</b>	<b>Which category of people is affected?</b>
<input type="checkbox"/> personal data <input type="checkbox"/> business information <input type="checkbox"/> other <small>If selected "other" please specify:</small>	<input type="checkbox"/> customers <input type="checkbox"/> CACEIS employees <input type="checkbox"/> other <small>If selected "other" please specify:</small>
<b>Are these legal or natural entities or both?</b>	<b>How many users/entities are affected (estimate)?</b>
<input type="checkbox"/> legal entities <input type="checkbox"/> natural entities	
<b>Have the data been saved on a carrier?</b>	
<b>Are the data on the data storage medium encrypted?</b>	
<b>If so, how are the data encrypted?</b>	
<b>Detailed description of the incident (What exactly happened? Where did the incident take place? Who was involved? How did you learn about it? Which third parties are aware or have the opportunity to take note?)</b>	
<b>Which actions have been taken?</b>	

Please send the filled out form to [datenpanne@caceis.com](mailto:datenpanne@caceis.com).